**Kerr Village BIA Board Meeting**

**Minutes**

**Thursday, June 22, 2017**

**Kerr Village BIA Office**

**B-363 Kerr Street**

**Present:**

**Doug Sams, Executive Director**

**Dean MacLean, Board Chair**

**Dr. Brett Warren, Vice Chair**

**Terry Hutchison**

**Noel Lorenco**

**Dr. Theresa Bankey**

**Robert Nashat**

**Cathy Duddeck**

**Dave Walsh**

**Meeting called to order by Dean MacLean, Board Chair**

 at 8:05am

**Regrets:**

**Minutes:** Doug Sams

**Proxy; Steve Clayton, Don Wilson, Chris Stadnik**

**Guests: None**

**Motion** was made to adopt the Minutes from May 25, 2017. **Moved by Terry, second by** **Theresa**. **Motion passed**.

**COMMITTEE REPORTS:**

**Special Events/Sponsorship:**

Dave gave report on Kerrfest. Filling in spots for the bands.

LED boards were priced very high and it is not something we will be able to do this year.

Dean brought up a Summer Social to be held, it was decided that Sept. 21 would be the best date. To be held at the BIA Office. Meeting from 5-6 and then have the social after that. **Moved by Dean, second by Dave. Motion passed.**

Sponsorship banners were discussed for Kerrfest and we will be moving forward with those again.

Other items for Kerrfest were discussed such as beverages, etc.

There was discussion about keeping Kerrfest Free and not charging. It was decided to keep it free for another year.

Other avenues of funding were discussed such as a raffle for a guitar. Which would have to be done through a non profit charity organization since they can obtain a raffle license.

**Development:**

Terry- Nothing to Report

**Finance:**

Dean- gave report on status of committee. No actions were taken at this time.

**Strategic Plan:**

Nothing to report

**Long Term Planning:**

Cathy- Gave a Liveable Oakville Sub Committee report and talked about proposals regarding the changing of height for buildings and the status of another property.

**Nomination:**

Dean- reported that Allan Kowall has submitted his resignation and it was then accepted by the board.

Cathy- will look into position being filled.

The Town Clerk will be notified in writing that we have a board vacancy.

**Marketing/Communication**

Yellow Robot Contract extension was discussed. **Moved to extend by Brett second by Dave. Motion passed.**

**Street Scaping:**

Dean- banners are down and we are awaiting delivery of the new ones.

The street lights were also refurbished and the GFI’s were reset.

Façade has been finished and flowers are going in the front.

**ED Report:**

Muskoka Chair to be dropped of June 29th in Bronte

Chamber of Commerce meeting re: min. wage

Conference call with OBIAA re: min. wage

Attended WRRA Picnic

June 10th Market 1100 people plus Oakville Ambassadors handed out information

Attended Town Council Meeting

Attended Livable Oakville Sub Committee

Tim Hortons Laksehore Rd Volunteer send a kid to camp day

Meeting with KSM re: Kerrfest

Meeting with Town of Oakville Events & Road Coordinator re: Kerrfest

Staff meeting re: Market

Visit Oakville Board Meeting

Orientation for Oakville Ambassadors re: Kerr Village

Meeting with Parking re: App. for pay by phone

Attended Urban Structure Review Meeting

**Motion to receive reports made by Cathy, second by Dave. Motion passed.**

**New Business:**

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We will notify board members of when committee meetings will be taking place. All are welcome to attend.

Cathy discussed waiting to hear back regarding John St parking.

**Motion** **to adjourn made by Cathy, second by Robert.** **Meeting Adjourned**

**Next Board Meeting**

**Tuesday July 27, 2017**